

Intermountain Yearly Meeting Bookstore Coordinator Report

Arrangements Committee, Spring 2019

IMYM intends the bookstore to:

1. Support the theme with print materials as requested by the plenary speaker.
2. Support workshops and seminars as requested by leaders.
3. Provide a location for Quaker organization sales.
4. Provide a market for Quaker authors, musicians, artists, and craftspeople.
5. Support FGC Quakerbooks.
6. Give IMYM Friends a place to encounter new and classic Quaker literature.
7. Foster conversations among customers and volunteers about the books on sale.

To achieve these aims, I will:

1. Contact Bridget Moix so she can request specific publications for the bookstore to carry.
2. Coordinate with Nancy Dolphin so workshop and seminar leaders can request specific materials for the bookstore.
3. Ask IMYM Clerk Molly Wingate to place a notice in the Spring Newsletter and 2019 Call to IMYM inviting representatives of Quaker organizations to display their fund-raising materials in the bookstore. Coordinate with the IMYM Peace & Service Committee clerk Jamie Newton so information displays go to the P&SC Resource Center.
4. Ask Molly Wingate to place a notice in the Spring Newsletter and 2019 Call to IMYM inviting authors, musicians, artists, and craftspeople to display their creations. Create and distribute a document describing how to set up for cash sales in the IMYM bookstore.
5. Work with FGC Quakerbooks associate Audrey Greenhall to select materials for sale and to arrange for shipping in advance of yearly meeting. Arrange with Ghost Ranch facilities manager Lindsay Taylor for receiving and staging of bookstore shipment. Check with Volunteer Coordinator Susan Dahl for a list of bookstore volunteers.
6. Prepare for cash and credit-card sales. Prepare timetable for bookstore volunteers. Set up tables and chairs in the Ghost Ranch Convocation Center. Organize bookstore materials by theme. Pack bookstore supplies and unsold books.
7. Recruit a Bookstore Coordinator for the next 3-year term.

None of these tasks need to be carried out at the 1/18-20/2019 Arrangements Committee meeting in Tucson.

Submitted by Dave Nachman, 2018-19 Bookstore Coordinator
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